DBA Registration Process

California

Where you want to go:

File FBN Statement in San Diego County

File a Fictitious Name Statement in San Diego County but completing and sending in the form and paying any necessary fees. Then, notice needs to be published in a newspaper of general circulation.

Collect documents for DRE filing

Once all filing and publication is complete, complete and sign DRE for RE247. Send the following documentation to Real for review and signature:

- Stamped FBM paperwork
- Proof of publication
- DRE Form RE247
- CAR Form SOFBN

File with DRE

Once you send the paperwork, the broker team will sign DRE Form RE247 and CAR Form SOFBN. Documents will then be sent back to the agent. At this time, the agent will mail necessary documents to the DRE for filing.

DBA added to Real's license!

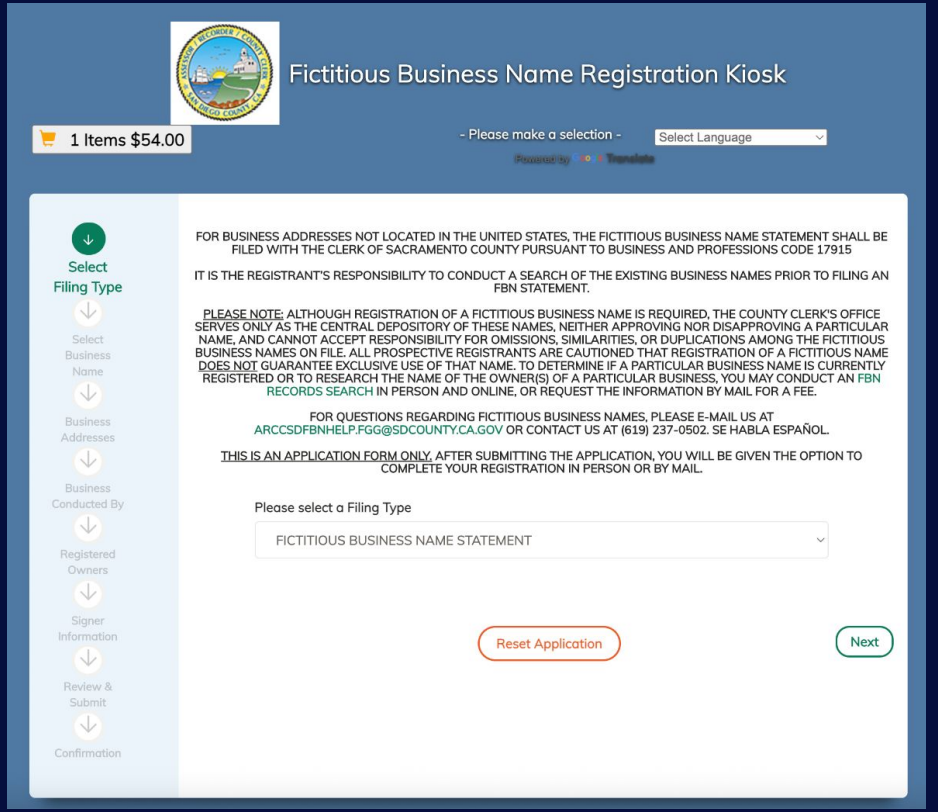
Once the DRE receives the request, it typically takes 6-8 weeks to file.

Until all of these steps are completed, agents may not use a DBA on any signage, advertising, or marketing materials.

Confidential - for internal use only

FILE FBN IN SAN DIEGO COUNTY

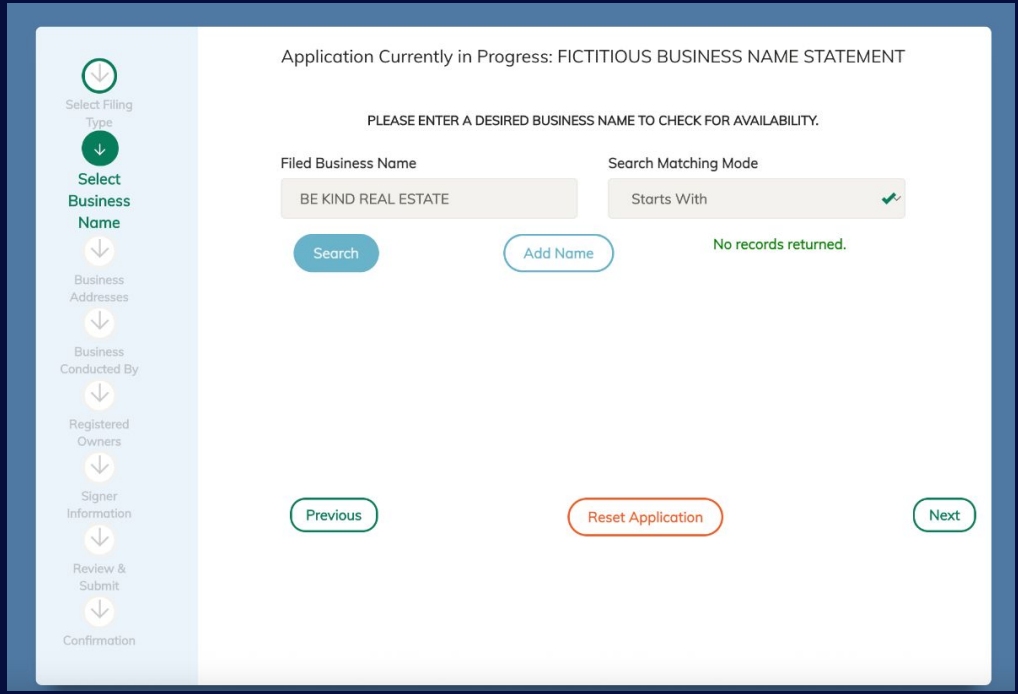
Please follow this link:
https://arccfbn.sandiegocounty.gov/



FILE FBN IN SAN DIEGO COUNTY

CHECK THAT DESIRED FBN IS AVAILABLE

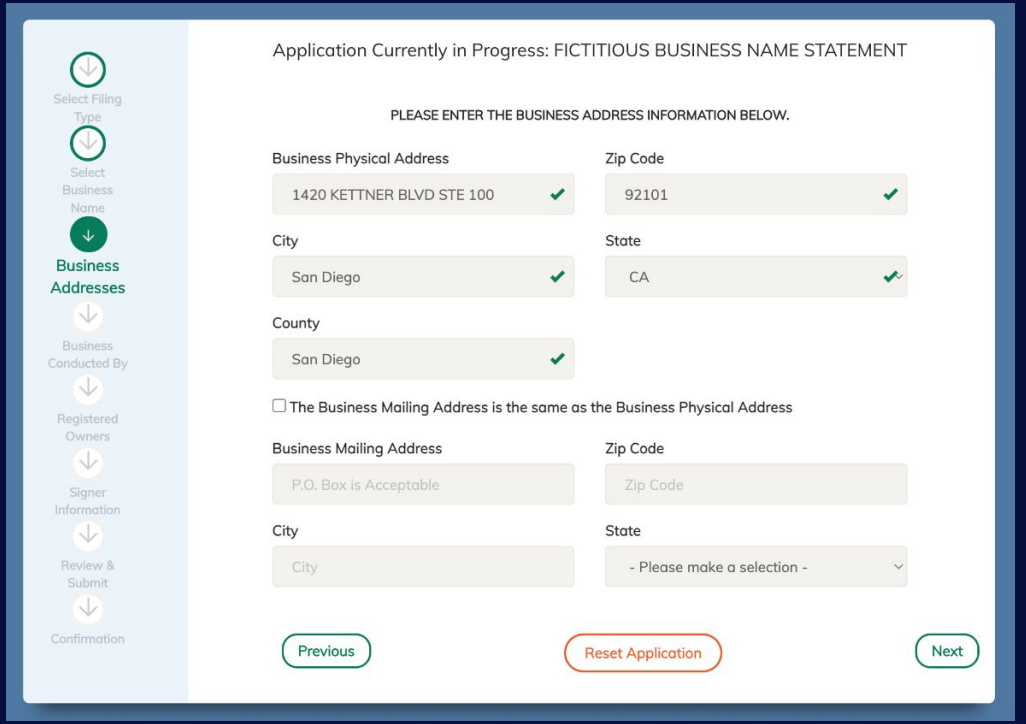
- Enter your team name under **Filed Business Name**
- Select **Contains** under **Search Matching Mode**
- Click **Search**
- If it shows "*No records returned.*", click **Add Name**
- Then click **Next**



FILE FBN IN SAN DIEGO COUNTY

INPUT BUSINESS ADDRESS

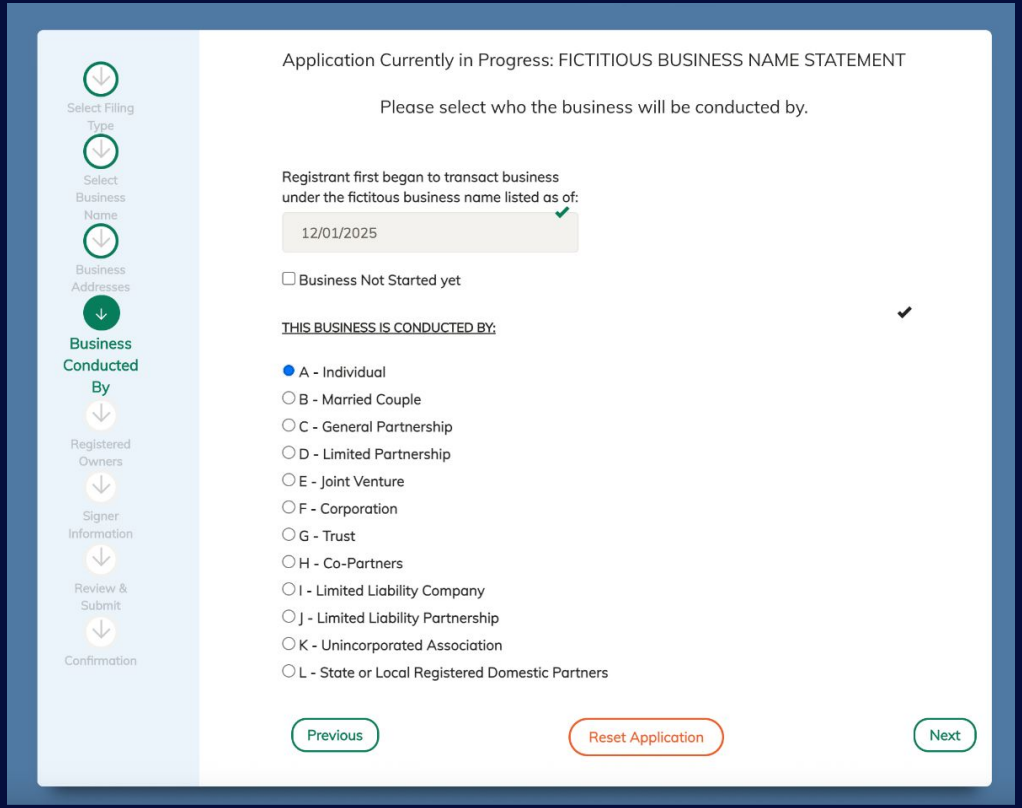
- Enter Real's corporate address under **Business Physical Address**
  - **1420 Kettner Blvd Ste 100, San Diego, CA, 92101**
- Enter your mailing address under **Business Mailing Address**
  - Enter your physical office address, if applicable



FILE FBN IN SAN DIEGO COUNTY

ENTER REGISTRANT INFORMATION

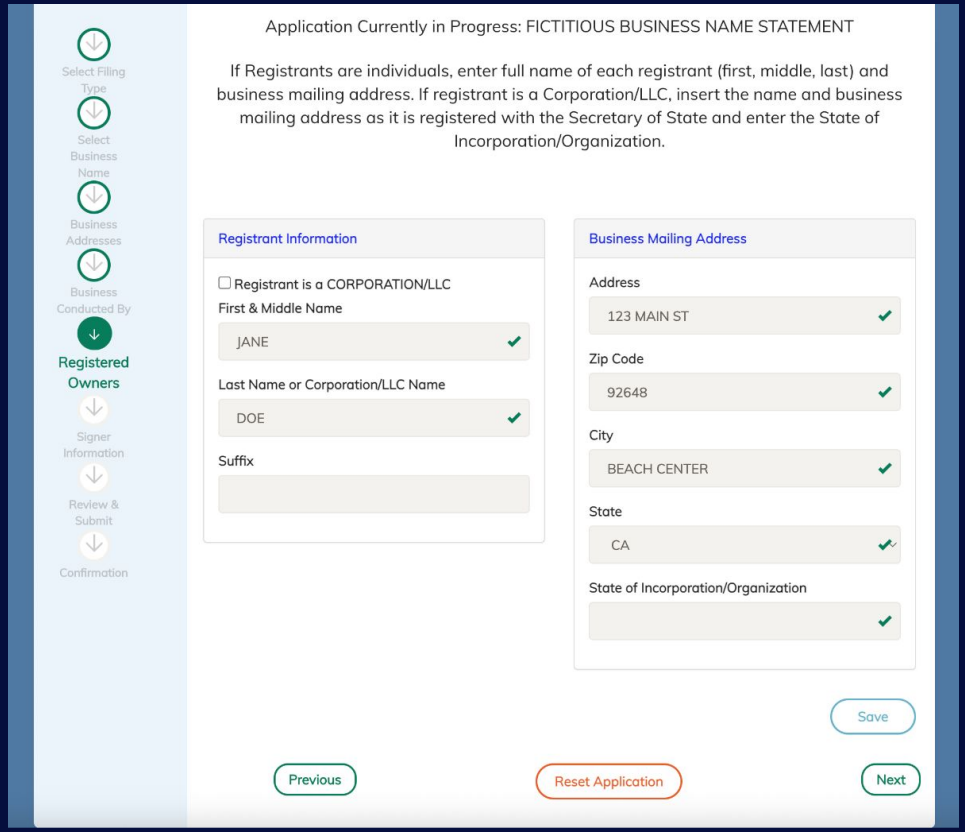
- Input the date you first started conducting business with this FBN
  - Check “Business not started yet” if you are registering for the first time
- Under **THE BUSINESS IS CONDUCTED BY** select **Individual**
  - ***The DRE <u>will deny</u> your DBA if <u>NOT</u> filed as an Individual***



FILE FBN IN SAN DIEGO COUNTY

ENTER REGISTRANT INFORMATION

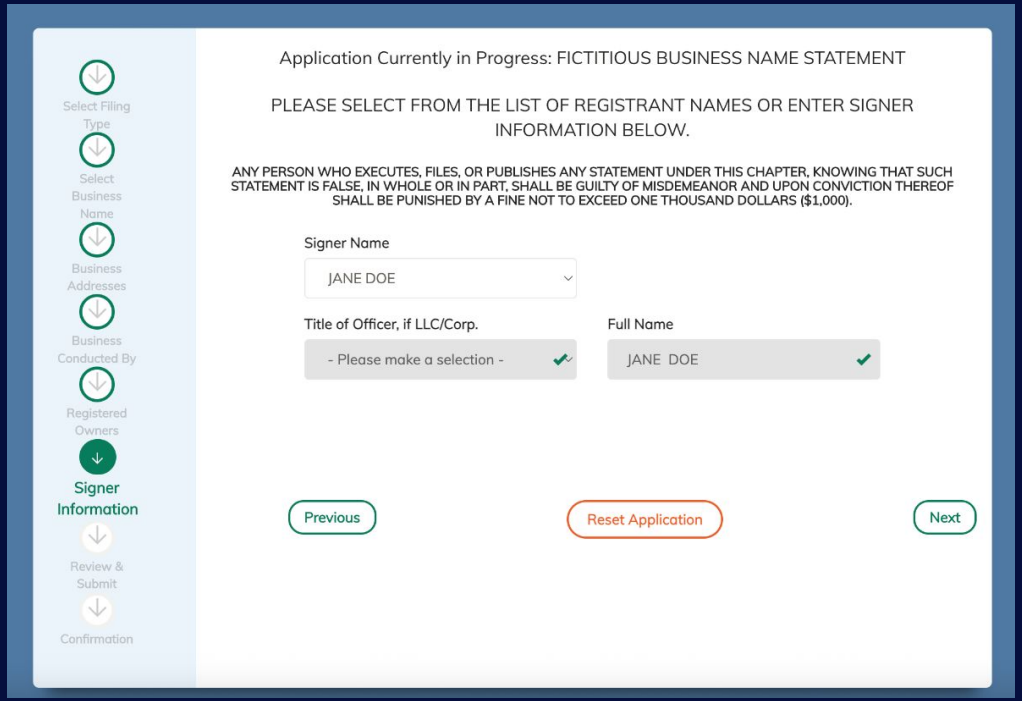
- Under **Registrant Information**
  - Enter personal name
  - Do **not** check “Registrant is a CORPORATION/LLC”
- Under **Business Mailing Address**
  - Enter personal mailing address
- Click **Save**
- Then click **Next**



FILE FBN IN SAN DIEGO COUNTY

ENTER SIGNER INFORMATION

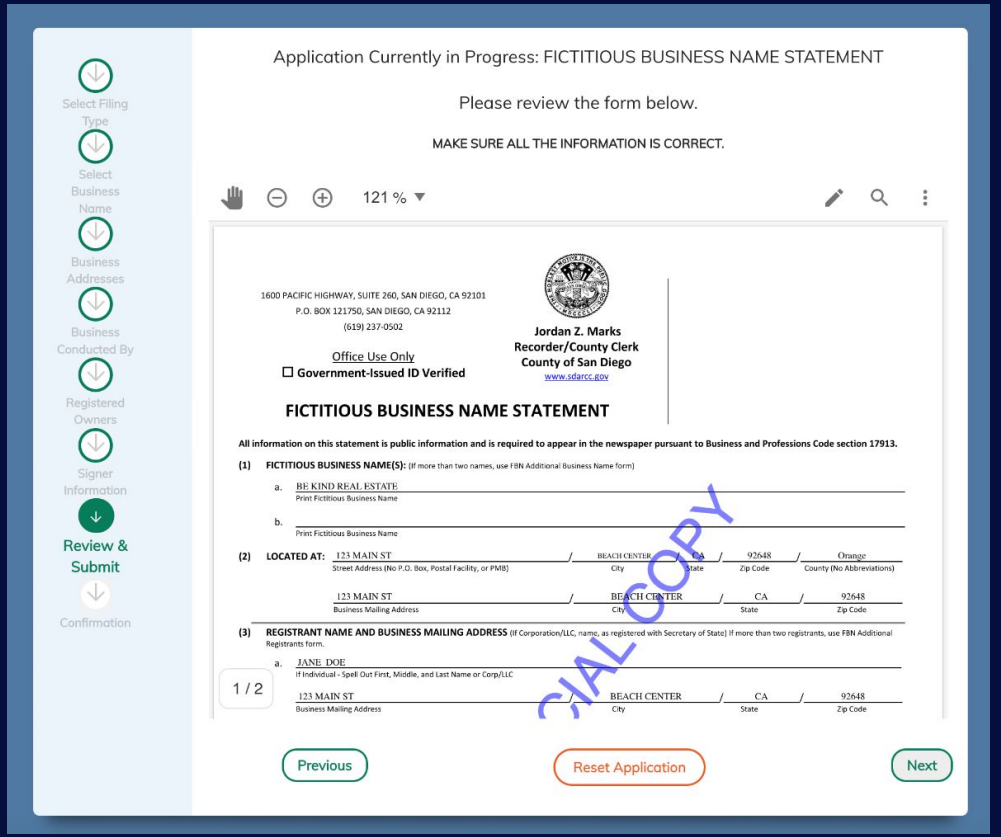
- Enter Signer Name
- Under **Title of Officer**, leave this field blank
- Enter Full Name
- Click **Next**



FILE FBN IN SAN DIEGO COUNTY

REVIEW FBN STATEMENT

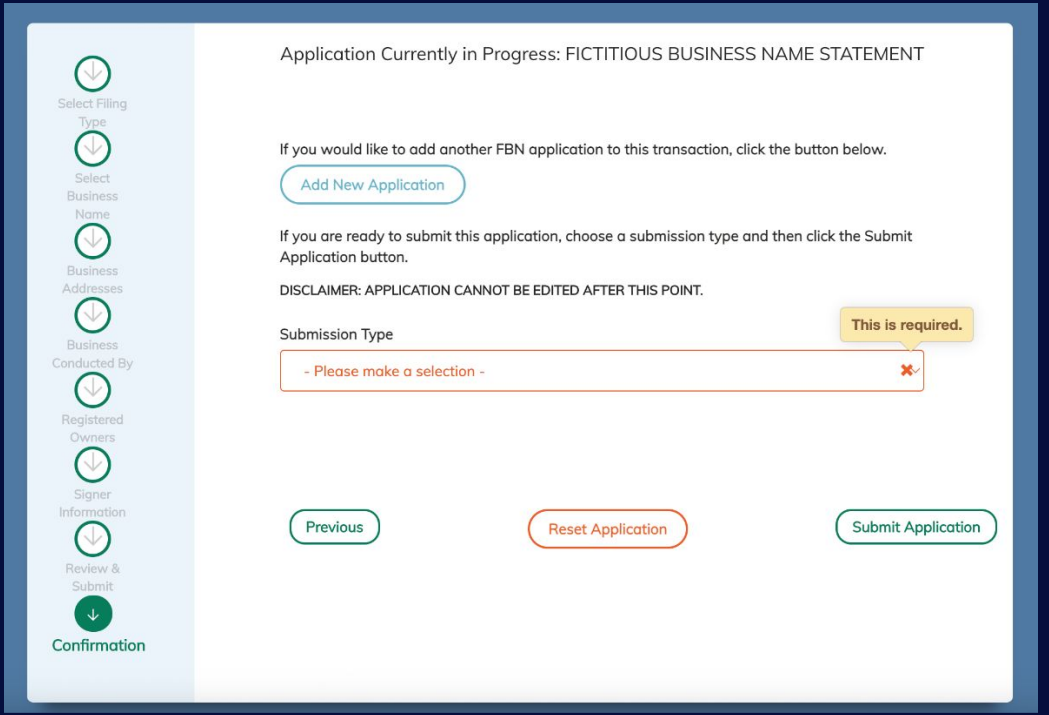
- Review all the information on the FBN Statement
- Click **Next**



FILE FBN IN SAN DIEGO COUNTY

SUBMIT APPLICATION

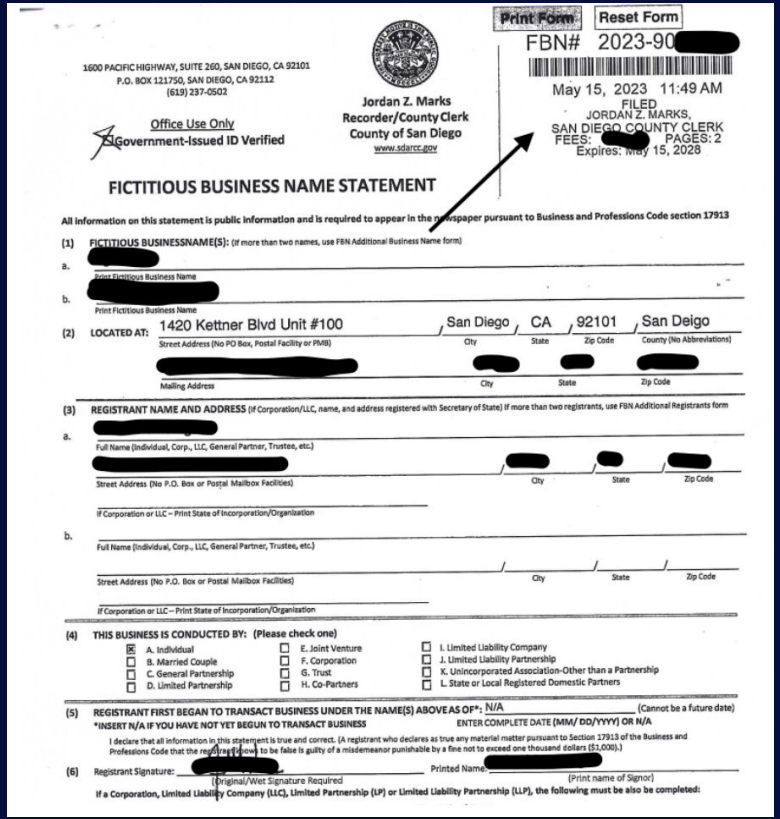
- Select **Submission Type**
  - “Mail In” is the easiest method
- Click **Submit Application**



FILE FBN IN SAN DIEGO COUNTY

RECEIVE FBN STATEMENT

- You will receive a stamped copy of your Fictitious Business Name Statement from the County *(see example on the right)*
- Receipt of this stamped copy is required before proceeding to the next step.



1600 PACIFIC HIGHWAY, SUITE 260, SAN DIEGO, CA 92101
P.O. BOX 121750, SAN DIEGO, CA 92112
(619) 237-0502

Jordan Z. Marks
Recorder/County Clerk
County of San Diego
www.sdarcc.gov

Print Form | Reset Form

FBN# 2023-90[redacted]

May 15, 2023 11:49 AM
FILED
JORDAN Z. MARKS,
SAN DIEGO COUNTY CLERK
FEES: [redacted] PAGES: 2
Expires: May 15, 2028

Office Use Only
☑ Government-Issued ID Verified

FICTITIOUS BUSINESS NAME STATEMENT

All information on this statement is public information and is required to appear in the newspaper pursuant to Business and Professions Code section 17913

(1) FICTITIOUS BUSINESSNAME(S): (If more than two names, use FBN Additional Business Name form)
a. [redacted] — Print Fictitious Business Name
b. [redacted] — Print Fictitious Business Name

(2) LOCATED AT: 1420 Kettner Blvd Unit #100 | San Diego | CA | 92101 | San Deigo
Street Address (No PO Box, Postal Facility or PMB) | City | State | Zip Code | County (No Abbreviations)
[redacted] — Mailing Address | City | State | Zip Code

(3) REGISTRANT NAME AND ADDRESS (If Corporation/LLC, name, and address registered with Secretary of State) If more than two registrants, use FBN Additional Registrants form
a. [redacted] — Full Name (Individual, Corp., LLC, General Partner, Trustee, etc.)
[redacted] — Street Address (No P.O. Box or Postal Mailbox Facilities) | City | State | Zip Code
If Corporation or LLC – Print State of Incorporation/Organization
b. Full Name (Individual, Corp., LLC, General Partner, Trustee, etc.)
Street Address (No P.O. Box or Postal Mailbox Facilities) | City | State | Zip Code
If Corporation or LLC – Print State of Incorporation/Organization

(4) THIS BUSINESS IS CONDUCTED BY: (Please check one)
☒ A. Individual ☐ B. Married Couple ☐ C. General Partnership ☐ D. Limited Partnership
☐ E. Joint Venture ☐ F. Corporation ☐ G. Trust ☐ H. Co-Partners
☐ I. Limited Liability Company ☐ J. Limited Liability Partnership ☐ K. Unincorporated Association-Other than a Partnership ☐ L. State or Local Registered Domestic Partners

(5) REGISTRANT FIRST BEGAN TO TRANSACT BUSINESS UNDER THE NAME(S) ABOVE AS OF*: N/A (Cannot be a future date)
*INSERT N/A IF YOU HAVE NOT YET BEGUN TO TRANSACT BUSINESS — ENTER COMPLETE DATE (MM/ DD/YYYY) OR N/A
I declare that all information in this statement is true and correct. (A registrant who declares as true any material matter pursuant to Section 17913 of the Business and Professions Code that the registrant knows to be false is guilty of a misdemeanor punishable by a fine not to exceed one thousand dollars ($1,000).)

(6) Registrant Signature: [redacted] (Original/Wet Signature Required) Printed Name: [redacted] (Print name of Signor)
If a Corporation, Limited Liability Company (LLC), Limited Partnership (LP) or Limited Liability Partnership (LLP), the following must be also be completed:

PUBLICATION

PUBLICATION

CONTACT NEWSPAPER

The publication must be in circulation within 45 days from the filing date and must appear once a week for four consecutive weeks.

- Contact a newspaper in San Diego County
  - You can find a list of recommended papers **HERE**
- Email the newspaper to request publication
  - Be sure to attach the stamped FBN Statement

PUBLICATION

COMPLETE TRANSACTION

- The newspaper will confirm the publication circulation, collect payment and send you a final email confirmation.

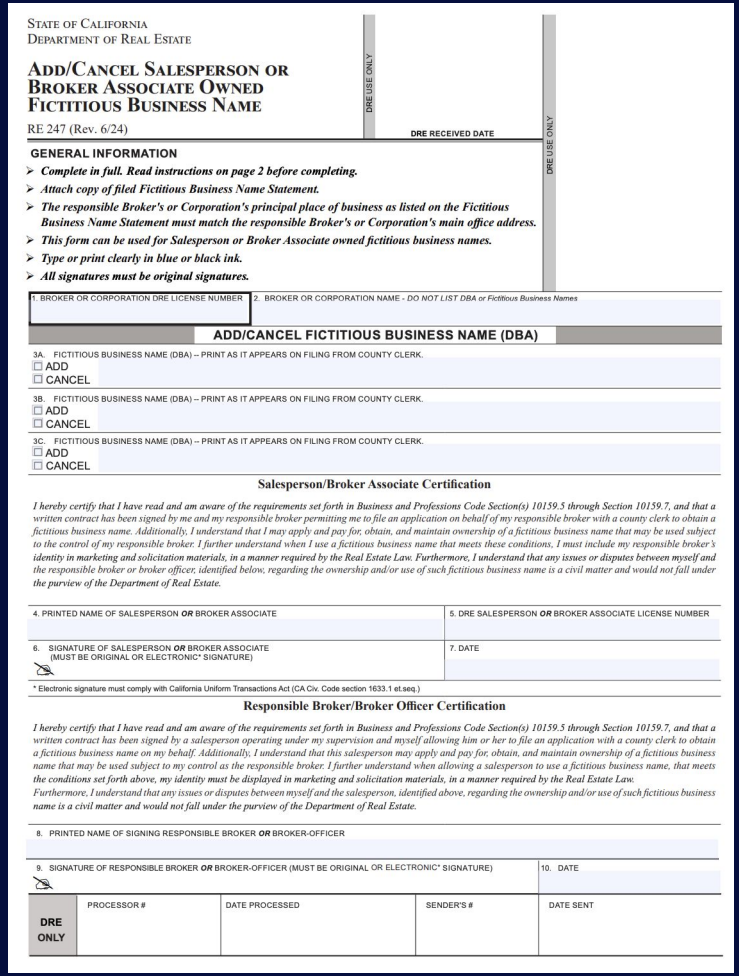
Upon completion of circulation, a Proof of Publication document will be filed with the County. We recommend obtaining a copy for your records.

PLEASE NOTE

While your publication is circulating in the local newspaper, you may proceed with the remaining steps.

COMPLETE DRE FORM RE 247

Please follow this link for the form:
https://www.dre.ca.gov/files/pdf/forms/re247.pdf



STATE OF CALIFORNIA
DEPARTMENT OF REAL ESTATE

ADD/CANCEL SALESPERSON OR BROKER ASSOCIATE OWNED FICTITIOUS BUSINESS NAME

RE 247 (Rev. 6/24)

DRE USE ONLY — DRE RECEIVED DATE

GENERAL INFORMATION

- ***Complete in full. Read instructions on page 2 before completing.***
- ***Attach copy of filed Fictitious Business Name Statement.***
- ***The responsible Broker's or Corporation's principal place of business as listed on the Fictitious Business Name Statement must match the responsible Broker's or Corporation's main office address.***
- ***This form can be used for Salesperson or Broker Associate owned fictitious business names.***
- ***Type or print clearly in blue or black ink.***
- ***All signatures must be original signatures.***

1. BROKER OR CORPORATION DRE LICENSE NUMBER | 2. BROKER OR CORPORATION NAME - *DO NOT LIST DBA or Fictitious Business Names*

ADD/CANCEL FICTITIOUS BUSINESS NAME (DBA)

3A. FICTITIOUS BUSINESS NAME (DBA) -- PRINT AS IT APPEARS ON FILING FROM COUNTY CLERK.
☐ ADD
☐ CANCEL

3B. FICTITIOUS BUSINESS NAME (DBA) -- PRINT AS IT APPEARS ON FILING FROM COUNTY CLERK.
☐ ADD
☐ CANCEL

3C. FICTITIOUS BUSINESS NAME (DBA) -- PRINT AS IT APPEARS ON FILING FROM COUNTY CLERK.
☐ ADD
☐ CANCEL

Salesperson/Broker Associate Certification

I hereby certify that I have read and am aware of the requirements set forth in Business and Professions Code Section(s) 10159.5 through Section 10159.7, and that a written contract has been signed by me and my responsible broker permitting me to file an application on behalf of my responsible broker with a county clerk to obtain a fictitious business name. Additionally, I understand that I may apply and pay for, obtain, and maintain ownership of a fictitious business name that may be used subject to the control of my responsible broker. I further understand when I use a fictitious business name that meets these conditions, I must include my responsible broker's identity in marketing and solicitation materials, in a manner required by the Real Estate Law. Furthermore, I understand that any issues or disputes between myself and the responsible broker or broker officer, identified below, regarding the ownership and/or use of such fictitious business name is a civil matter and would not fall under the purview of the Department of Real Estate.

4. PRINTED NAME OF SALESPERSON ***OR*** BROKER ASSOCIATE | 5. DRE SALESPERSON ***OR*** BROKER ASSOCIATE LICENSE NUMBER

6. SIGNATURE OF SALESPERSON ***OR*** BROKER ASSOCIATE (MUST BE ORIGINAL OR ELECTRONIC* SIGNATURE) | 7. DATE

* Electronic signature must comply with California Uniform Transactions Act (CA Civ. Code section 1633.1 et.seq.)

Responsible Broker/Broker Officer Certification

I hereby certify that I have read and am aware of the requirements set forth in Business and Professions Code Section(s) 10159.5 through Section 10159.7, and that a written contract has been signed by a salesperson operating under my supervision and myself allowing him or her to file an application with a county clerk to obtain a fictitious business name on my behalf. Additionally, I understand that this salesperson may apply and pay for, obtain, and maintain ownership of a fictitious business name that may be used subject to my control as the responsible broker. I further understand when allowing a salesperson to use a fictitious business name, that meets the conditions set forth above, my identity must be displayed in marketing and solicitation materials, in a manner required by the Real Estate Law. Furthermore, I understand that any issues or disputes between myself and the salesperson, identified above, regarding the ownership and/or use of such fictitious business name is a civil matter and would not fall under the purview of the Department of Real Estate.

8. PRINTED NAME OF SIGNING RESPONSIBLE BROKER ***OR*** BROKER-OFFICER

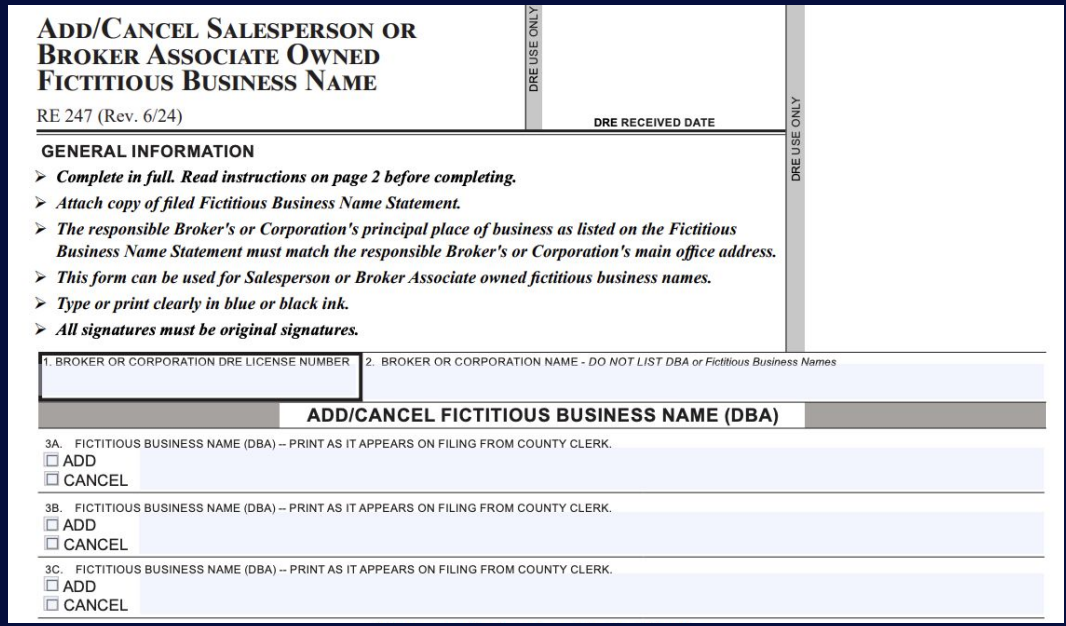
9. SIGNATURE OF RESPONSIBLE BROKER ***OR*** BROKER-OFFICER (MUST BE ORIGINAL OR ELECTRONIC* SIGNATURE) | 10. DATE

DRE ONLY	PROCESSOR #	DATE PROCESSED	SENDER'S #	DATE SENT

COMPLETE DRE FORM RE 247

FILL OUT RE 247 (PART 1)

- Box 1 - enter Real's corporate licence number, **02022092**
- Box 2 - enter **Real Brokerage Technologies**
- Box 3A - check Add and enter the FBN that was registered with San Diego County



ADD/CANCEL SALESPERSON OR BROKER ASSOCIATE OWNED FICTITIOUS BUSINESS NAME

RE 247 (Rev. 6/24)

DRE USE ONLY

DRE RECEIVED DATE

DRE USE ONLY

GENERAL INFORMATION

- *Complete in full. Read instructions on page 2 before completing.*
- *Attach copy of filed Fictitious Business Name Statement.*
- *The responsible Broker's or Corporation's principal place of business as listed on the Fictitious Business Name Statement must match the responsible Broker's or Corporation's main office address.*
- *This form can be used for Salesperson or Broker Associate owned fictitious business names.*
- *Type or print clearly in blue or black ink.*
- *All signatures must be original signatures.*

1. BROKER OR CORPORATION DRE LICENSE NUMBER

2. BROKER OR CORPORATION NAME - *DO NOT LIST DBA or Fictitious Business Names*

ADD/CANCEL FICTITIOUS BUSINESS NAME (DBA)

3A. FICTITIOUS BUSINESS NAME (DBA) -- PRINT AS IT APPEARS ON FILING FROM COUNTY CLERK.

☐ ADD
☐ CANCEL

3B. FICTITIOUS BUSINESS NAME (DBA) -- PRINT AS IT APPEARS ON FILING FROM COUNTY CLERK.

☐ ADD
☐ CANCEL

3C. FICTITIOUS BUSINESS NAME (DBA) -- PRINT AS IT APPEARS ON FILING FROM COUNTY CLERK.

☐ ADD
☐ CANCEL

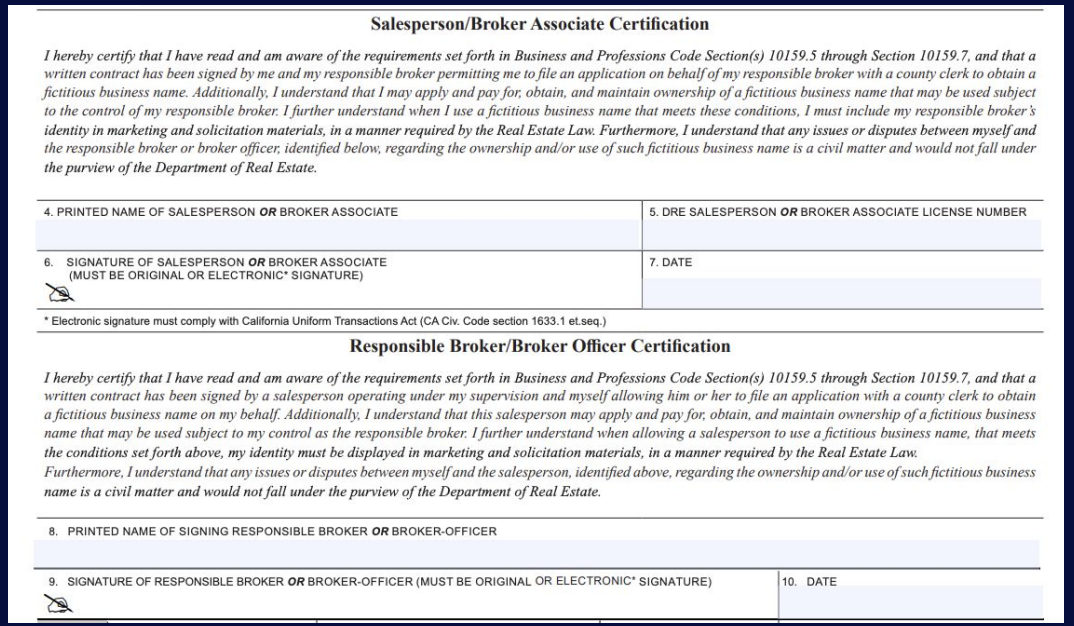
COMPLETE DRE FORM RE 247

FILL OUT RE 247 (PART 2)

- Box 4 - Enter your name
- Box 5 - Enter your license number
- Box 6 & 7 - Sign and Date the form

Note: Electronic signature is recommended because all signatures must be completed via the same method (all electronic signatures or all wet signatures)

DOWNLOAD FORM AS A PDF



Salesperson/Broker Associate Certification

I hereby certify that I have read and am aware of the requirements set forth in Business and Professions Code Section(s) 10159.5 through Section 10159.7, and that a written contract has been signed by me and my responsible broker permitting me to file an application on behalf of my responsible broker with a county clerk to obtain a fictitious business name. Additionally, I understand that I may apply and pay for, obtain, and maintain ownership of a fictitious business name that may be used subject to the control of my responsible broker. I further understand when I use a fictitious business name that meets these conditions, I must include my responsible broker's identity in marketing and solicitation materials, in a manner required by the Real Estate Law. Furthermore, I understand that any issues or disputes between myself and the responsible broker or broker officer, identified below, regarding the ownership and/or use of such fictitious business name is a civil matter and would not fall under the purview of the Department of Real Estate.

4. PRINTED NAME OF SALESPERSON ***OR*** BROKER ASSOCIATE	5. DRE SALESPERSON ***OR*** BROKER ASSOCIATE LICENSE NUMBER
6. SIGNATURE OF SALESPERSON ***OR*** BROKER ASSOCIATE (MUST BE ORIGINAL OR ELECTRONIC* SIGNATURE)	7. DATE

* Electronic signature must comply with California Uniform Transactions Act (CA Civ. Code section 1633.1 et.seq.)

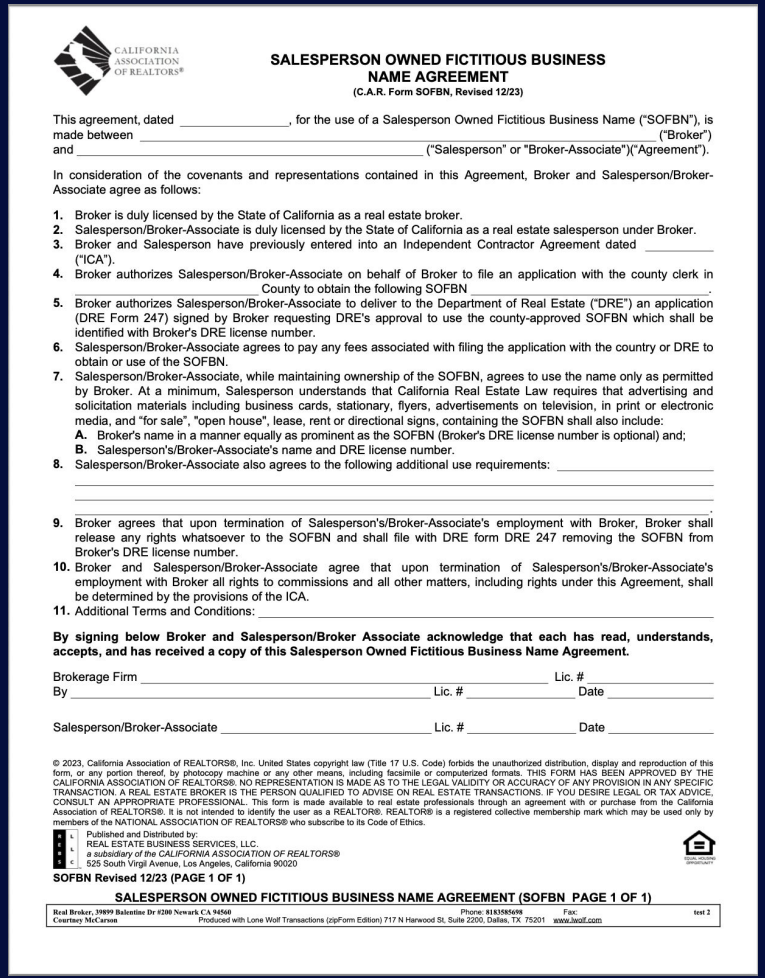
Responsible Broker/Broker Officer Certification

I hereby certify that I have read and am aware of the requirements set forth in Business and Professions Code Section(s) 10159.5 through Section 10159.7, and that a written contract has been signed by a salesperson operating under my supervision and myself allowing him or her to file an application with a county clerk to obtain a fictitious business name on my behalf. Additionally, I understand that this salesperson may apply and pay for, obtain, and maintain ownership of a fictitious business name that may be used subject to my control as the responsible broker. I further understand when allowing a salesperson to use a fictitious business name, that meets the conditions set forth above, my identity must be displayed in marketing and solicitation materials, in a manner required by the Real Estate Law. Furthermore, I understand that any issues or disputes between myself and the salesperson, identified above, regarding the ownership and/or use of such fictitious business name is a civil matter and would not fall under the purview of the Department of Real Estate.

8. PRINTED NAME OF SIGNING RESPONSIBLE BROKER ***OR*** BROKER-OFFICER	
9. SIGNATURE OF RESPONSIBLE BROKER ***OR*** BROKER-OFFICER (MUST BE ORIGINAL OR ELECTRONIC* SIGNATURE)	10. DATE

COMPLETE CAR FORM SOFBN

Please access this document through your zipForms account



CALIFORNIA ASSOCIATION OF REALTORS®

SALESPERSON OWNED FICTITIOUS BUSINESS NAME AGREEMENT

(C.A.R. Form SOFBN, Revised 12/23)

This agreement, dated _____, for the use of a Salesperson Owned Fictitious Business Name ("SOFBN"), is made between _____ ("Broker") and _____ ("Salesperson" or "Broker-Associate")("Agreement").

In consideration of the covenants and representations contained in this Agreement, Broker and Salesperson/Broker-Associate agree as follows:

1. Broker is duly licensed by the State of California as a real estate broker.
2. Salesperson/Broker-Associate is duly licensed by the State of California as a real estate salesperson under Broker.
3. Broker and Salesperson have previously entered into an Independent Contractor Agreement dated _____ ("ICA").
4. Broker authorizes Salesperson/Broker-Associate on behalf of Broker to file an application with the county clerk in _____ County to obtain the following SOFBN _____.
5. Broker authorizes Salesperson/Broker-Associate to deliver to the Department of Real Estate ("DRE") an application (DRE Form 247) signed by Broker requesting DRE's approval to use the county-approved SOFBN which shall be identified with Broker's DRE license number.
6. Salesperson/Broker-Associate agrees to pay any fees associated with filing the application with the country or DRE to obtain or use of the SOFBN.
7. Salesperson/Broker-Associate, while maintaining ownership of the SOFBN, agrees to use the name only as permitted by Broker. At a minimum, Salesperson understands that California Real Estate Law requires that advertising and solicitation materials including business cards, stationary, flyers, advertisements on television, in print or electronic media, and "for sale", "open house", lease, rent or directional signs, containing the SOFBN shall also include:
   A. Broker's name in a manner equally as prominent as the SOFBN (Broker's DRE license number is optional) and;
   B. Salesperson's/Broker-Associate's name and DRE license number.
8. Salesperson/Broker-Associate also agrees to the following additional use requirements: _____
9. Broker agrees that upon termination of Salesperson's/Broker-Associate's employment with Broker, Broker shall release any rights whatsoever to the SOFBN and shall file with DRE form DRE 247 removing the SOFBN from Broker's DRE license number.
10. Broker and Salesperson/Broker-Associate agree that upon termination of Salesperson's/Broker-Associate's employment with Broker all rights to commissions and all other matters, including rights under this Agreement, shall be determined by the provisions of the ICA.
11. Additional Terms and Conditions: _____

By signing below Broker and Salesperson/Broker Associate acknowledge that each has read, understands, accepts, and has received a copy of this Salesperson Owned Fictitious Business Name Agreement.

Brokerage Firm _____ Lic. # _____
By _____ Lic. # _____ Date _____

Salesperson/Broker-Associate _____ Lic. # _____ Date _____

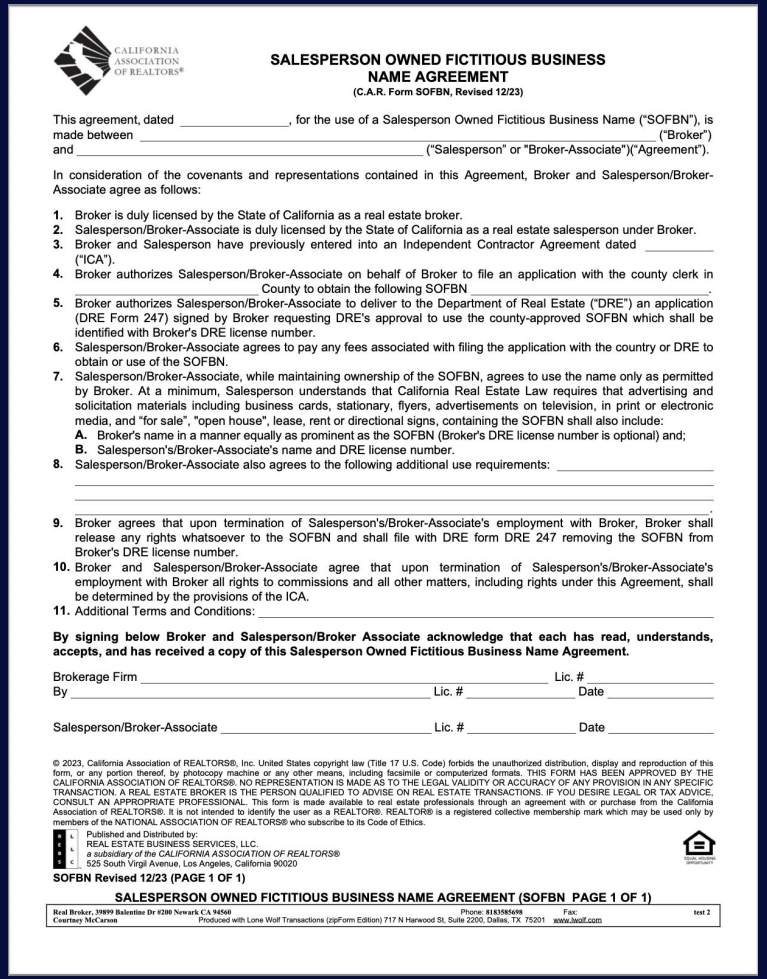
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525 South Virgil Avenue, Los Angeles, California 90020

COMPLETE CAR FORM SOFBN

ACCESS SOFBN

- Access the Forms Library and search **Salesperson Owned Fictitious Business Name Agreement**
- Open the form to begin completing the document



CALIFORNIA ASSOCIATION OF REALTORS®

SALESPERSON OWNED FICTITIOUS BUSINESS NAME AGREEMENT
(C.A.R. Form SOFBN, Revised 12/23)

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2. Salesperson/Broker-Associate is duly licensed by the State of California as a real estate salesperson under Broker.
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6. Salesperson/Broker-Associate agrees to pay any fees associated with filing the application with the country or DRE to obtain or use of the SOFBN.
7. Salesperson/Broker-Associate, while maintaining ownership of the SOFBN, agrees to use the name only as permitted by Broker. At a minimum, Salesperson understands that California Real Estate Law requires that advertising and solicitation materials including business cards, stationary, flyers, advertisements on television, in print or electronic media, and "for sale", "open house", lease, rent or directional signs, containing the SOFBN shall also include:
   A. Broker's name in a manner equally as prominent as the SOFBN (Broker's DRE license number is optional) and;
   B. Salesperson's/Broker-Associate's name and DRE license number.
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9. Broker agrees that upon termination of Salesperson's/Broker-Associate's employment with Broker, Broker shall release any rights whatsoever to the SOFBN and shall file with DRE form DRE 247 removing the SOFBN from Broker's DRE license number.
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By signing below Broker and Salesperson/Broker Associate acknowledge that each has read, understands, accepts, and has received a copy of this Salesperson Owned Fictitious Business Name Agreement.

Brokerage Firm _____ Lic. # _____
By _____ Lic. # _____ Date _____

Salesperson/Broker-Associate _____ Lic. # _____ Date _____

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COMPLETE CAR FORM SOFBN

COMPLETE SOFBN

- At the top, input the following information:
  - ***Today's date***
  - **Real Brokerage Technologies**
  - ***Your name***
- In section 3, enter the date that the Real Independent Contractor Agreement was signed.



CALIFORNIA ASSOCIATION OF REALTORS®

SALESPERSON OWNED FICTITIOUS BUSINESS NAME AGREEMENT
(C.A.R. Form SOFBN, Revised 12/23)

This agreement, dated _____, for the use of a Salesperson Owned Fictitious Business Name ("SOFBN"), is made between _____ ("Broker") and _____ ("Salesperson" or "Broker-Associate")("Agreement").

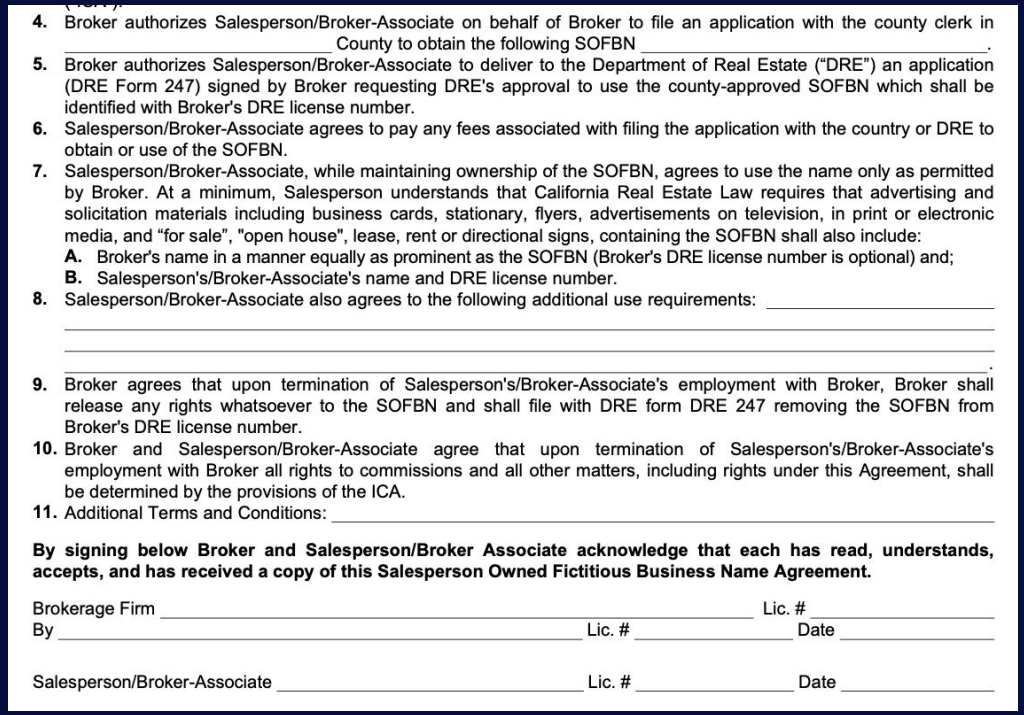
In consideration of the covenants and representations contained in this Agreement, Broker and Salesperson/Broker-Associate agree as follows:

1. Broker is duly licensed by the State of California as a real estate broker.
2. Salesperson/Broker-Associate is duly licensed by the State of California as a real estate salesperson under Broker.
3. Broker and Salesperson have previously entered into an Independent Contractor Agreement dated _____ ("ICA").
4. Broker authorizes Salesperson/Broker-Associate on behalf of Broker to file an application with the county clerk in _____ County to obtain the following SOFBN _____.
5. Broker authorizes Salesperson/Broker-Associate to deliver to the Department of Real Estate ("DRE") an application (DRE Form 247) signed by Broker requesting DRE's approval to use the county-approved SOFBN which shall be identified with Broker's DRE license number.
6. Salesperson/Broker-Associate agrees to pay any fees associated with filing the application with the country or DRE to obtain or use of the SOFBN.
7. Salesperson/Broker-Associate, while maintaining ownership of the SOFBN, agrees to use the name only as permitted by Broker. At a minimum, Salesperson understands that California Real Estate Law requires that advertising and solicitation materials including business cards, stationary, flyers, advertisements on television, in print or electronic media, and "for sale", "open house", lease, rent or directional signs, containing the SOFBN shall also include:
   A. Broker's name in a manner equally as prominent as the SOFBN (Broker's DRE license number is optional) and;
   B. Salesperson's/Broker-Associate's name and DRE license number.

COMPLETE CAR FORM SOFBN

COMPLETE SOFBN

- In section 4, input the following:
  - **San Diego**
  - ***FBN registered in the county***
- Leave section 8 blank



4. Broker authorizes Salesperson/Broker-Associate on behalf of Broker to file an application with the county clerk in _____ County to obtain the following SOFBN _____.
5. Broker authorizes Salesperson/Broker-Associate to deliver to the Department of Real Estate ("DRE") an application (DRE Form 247) signed by Broker requesting DRE's approval to use the county-approved SOFBN which shall be identified with Broker's DRE license number.
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   A. Broker's name in a manner equally as prominent as the SOFBN (Broker's DRE license number is optional) and;
   B. Salesperson's/Broker-Associate's name and DRE license number.
8. Salesperson/Broker-Associate also agrees to the following additional use requirements: _____
   _____
   _____.
9. Broker agrees that upon termination of Salesperson's/Broker-Associate's employment with Broker, Broker shall release any rights whatsoever to the SOFBN and shall file with DRE form DRE 247 removing the SOFBN from Broker's DRE license number.
10. Broker and Salesperson/Broker-Associate agree that upon termination of Salesperson's/Broker-Associate's employment with Broker all rights to commissions and all other matters, including rights under this Agreement, shall be determined by the provisions of the ICA.
11. Additional Terms and Conditions: _____

By signing below Broker and Salesperson/Broker Associate acknowledge that each has read, understands, accepts, and has received a copy of this Salesperson Owned Fictitious Business Name Agreement.

Brokerage Firm _____ Lic. # _____
By _____ Lic. # _____ Date _____

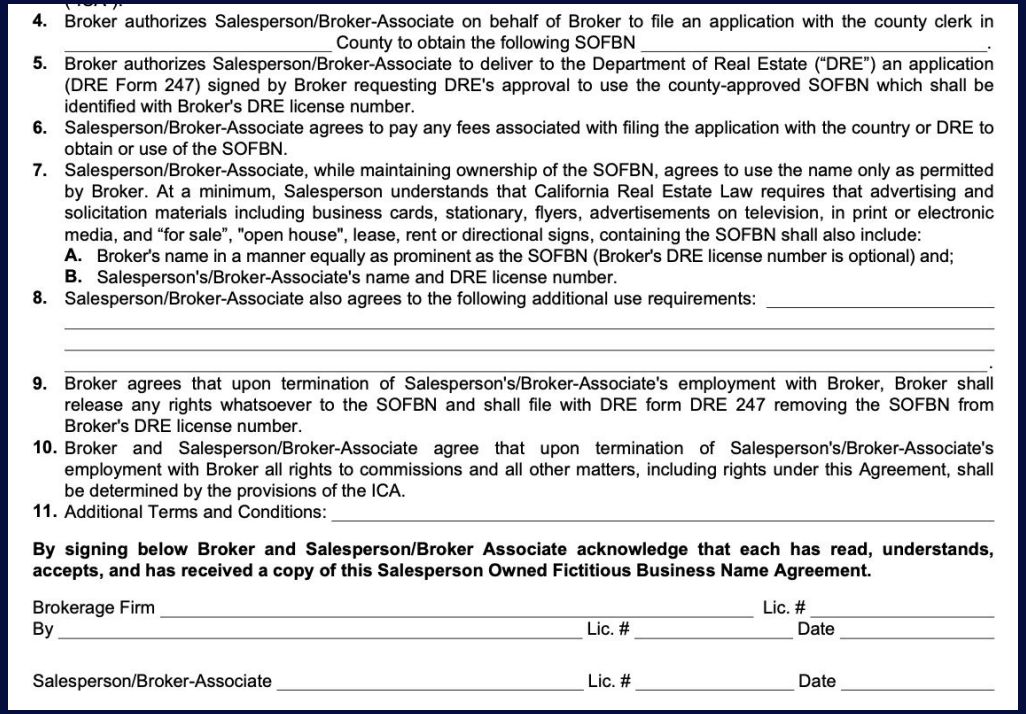
Salesperson/Broker-Associate _____ Lic. # _____ Date _____

COMPLETE CAR FORM SOFBN

COMPLETE SOFBN

- Enter Brokerage Firm and license number
  - **Real Brokerage Technologies**
  - **02022092**
- Leave the next line blank for broker signature
- Enter your license number, sign and date

DOWNLOAD FORM AS A PDF



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5. Broker authorizes Salesperson/Broker-Associate to deliver to the Department of Real Estate ("DRE") an application (DRE Form 247) signed by Broker requesting DRE's approval to use the county-approved SOFBN which shall be identified with Broker's DRE license number.
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   A. Broker's name in a manner equally as prominent as the SOFBN (Broker's DRE license number is optional) and;
   B. Salesperson's/Broker-Associate's name and DRE license number.
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11. Additional Terms and Conditions: _____

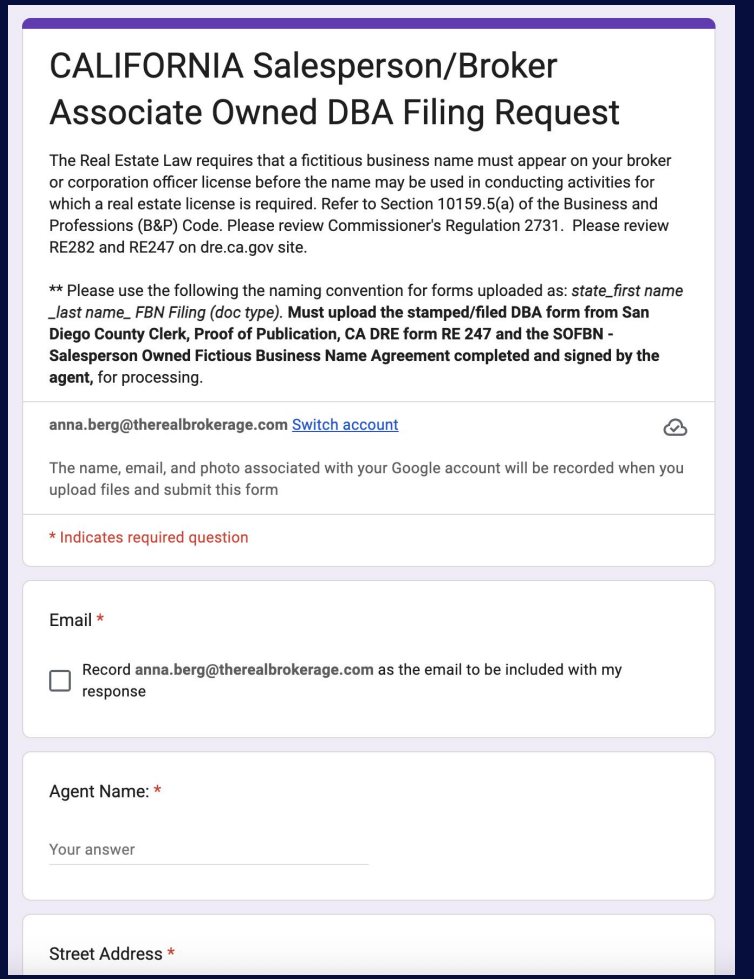
By signing below Broker and Salesperson/Broker Associate acknowledge that each has read, understands, accepts, and has received a copy of this Salesperson Owned Fictitious Business Name Agreement.

Brokerage Firm _____ Lic. # _____
By _____ Lic. # _____ Date _____

Salesperson/Broker-Associate _____ Lic. # _____ Date _____

UPLOAD DOCUMENTATION FOR REVIEW

Please follow this link to submit the Google Form for Broker review:
https://docs.google.com/forms/d/e/1FAIpQLSc11uTlzF9fufqjYnePI0EDkNQCG5jlzjEstdFXASqzTbTBSA/viewform



CALIFORNIA Salesperson/Broker Associate Owned DBA Filing Request

The Real Estate Law requires that a fictitious business name must appear on your broker or corporation officer license before the name may be used in conducting activities for which a real estate license is required. Refer to Section 10159.5(a) of the Business and Professions (B&P) Code. Please review Commissioner's Regulation 2731. Please review RE282 and RE247 on dre.ca.gov site.

** Please use the following the naming convention for forms uploaded as: *state_first name _last name_ FBN Filing (doc type).* **Must upload the stamped/filed DBA form from San Diego County Clerk, Proof of Publication, CA DRE form RE 247 and the SOFBN - Salesperson Owned Fictious Business Name Agreement completed and signed by the agent,** for processing.

anna.berg@therealbrokerage.com Switch account

The name, email, and photo associated with your Google account will be recorded when you upload files and submit this form

* Indicates required question

Email *

Record anna.berg@therealbrokerage.com as the email to be included with my response

Agent Name: *

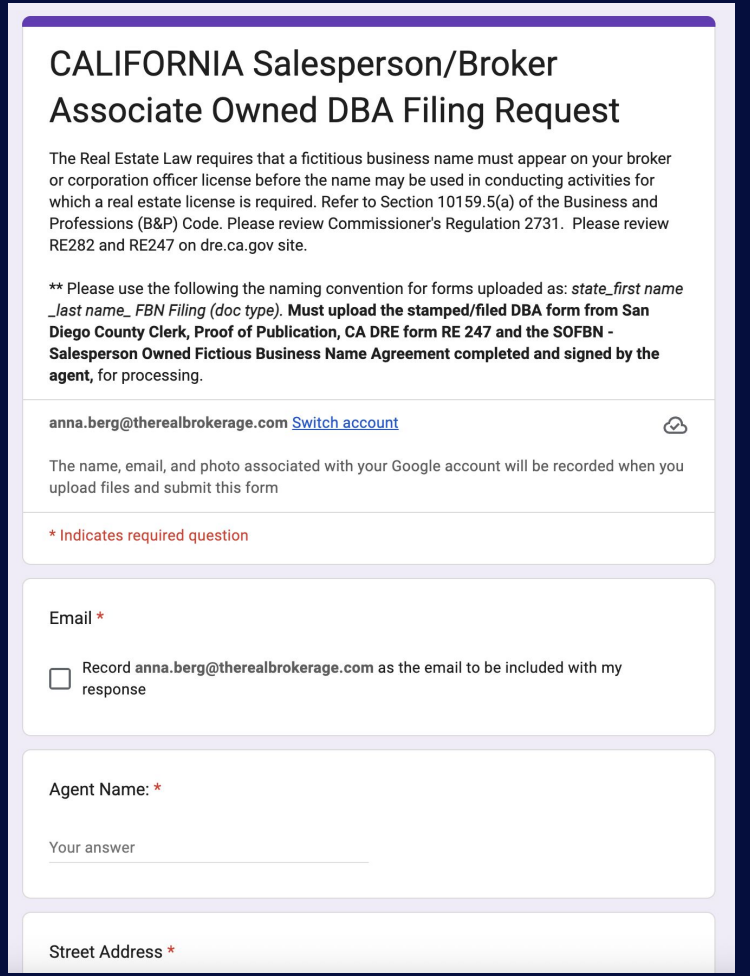
Your answer

Street Address *

UPLOAD DOCUMENTATION FOR REVIEW

COMPLETE GOOGLE FORM

- Enter your information and requested information about the DBA filing



CALIFORNIA Salesperson/Broker Associate Owned DBA Filing Request

The Real Estate Law requires that a fictitious business name must appear on your broker or corporation officer license before the name may be used in conducting activities for which a real estate license is required. Refer to Section 10159.5(a) of the Business and Professions (B&P) Code. Please review Commissioner's Regulation 2731. Please review RE282 and RE247 on dre.ca.gov site.

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anna.berg@therealbrokerage.com Switch account

The name, email, and photo associated with your Google account will be recorded when you upload files and submit this form

* Indicates required question

Email *

Record anna.berg@therealbrokerage.com as the email to be included with my response

Agent Name: *

Your answer

Street Address *

UPLOAD DOCUMENTATION FOR REVIEW

UPLOAD DOCUMENTS FOR REVIEW

Use the following naming convention sample for all documents:

state_first name _last name_DBA[doc type]

- San Diego County stamped and recorded FBN statement
- Proof of publication (screenshot of email confirmation)
- DRE form RE 247 completed and signed by agent
- CAR form SOFBN- Salesperson Owned Fictitious Business Name completed and signed by agent

ALL DOCUMENTS MUST BE UPLOADED AT ONE TIME

REMINDER

Receipt of the submitted forms signed by the broker is required before proceeding to the next step.

DRE REGISTRATION

DRE REGISTRATION

COLLECT THE FOLLOWING FORMS TO SEND:

- San Diego County stamped and recorded FBN statement
- DRE form RE 247 completed and signed by agent and Designated Broker

MAIL TO:
Department of Real Estate
P.O. Box 137004
Sacramento, CA 95813-7004

FINAL STEPS

DRE registration can take 6-8 weeks.

Once the DRE processes the filing, the new DBA will then be added under the Real Brokerage Technologies corporate license.

Your filing with the DRE will not expire, but the FBN filing with the County will need to be renewed ***every 5 years.***

REMINDER

When using the DBA, it MUST be co-branded with Real Broker.

Until all of these steps are completed, agents may not use a DBA on any signage, advertising, or marketing materials.