

# Commission Deposit Instructions

**\*\*This is for COMMISSION cheques after closing from Lawyer or Outside Brokerage - NO TRUST DEPOSITS**

**Ensure cheque is made payable to Real Broker BC Ltd.**

## 1. Payload

- Click on [Trust Deposit Link](#)
- Complete transaction information
- Select Pay
- Complete payment processing

## 2. Deposit Cheque in reZEN Desktop or App

\*Please keep the cheque for at least 90 days.

### Mobile App:

- Watch the video [here](#)

### Desktop:

- Open your transaction in reZEN
- In the transaction on the right side, click Deposit Real's Check
- Upload the photos of the cheque as requested.

## 3. Deposit Cheque at Bank Branch

- A deposit cheque can be picked up from the lawyer or the other brokerage.
- Take a photo of the Cheque
- Take the deposit cheque to the nearest Bank of Montreal (BMO) branch location
- Notify the teller you are making a third party deposit to the Commission account
- There is **no fee** if deposited at BMO. There will be **a fee** IF deposited at any other bank
- The bank will give you a deposit slip
- **The photo of the cheques and deposit slip must be uploaded to reZEN.**

## COMMISSION Account Information

Bank: Bank of Montreal

Transit #: 00040

Account #: 1665308

real

Real Broker BC Ltd.

Bank Code: 001

**Beneficiary: Real Broker BC Ltd.**

Address: 559 Burrard St., Vancouver BC V7X 1L7