

# TRUST Deposit Instructions

**\*\*This is for TRUST DEPOSITS from clients on purchase contracts  
- NO COMMISSION DEPOSITS**

**Ensure cheques are made payable to Real Broker NB Ltd.**

## 1. Email/Interac Transfer

- Send email transfer to [nbdeposit@therealbrokerage.com](mailto:nbdeposit@therealbrokerage.com)
- In the comments, include the property address and state Deposit for Purchase.
- Make sure to email a copy of the e-Transfer confirmation to our Listing Agent OR to our office at [nbdeposit@therealbrokerage.com](mailto:nbdeposit@therealbrokerage.com)

## 2. Deposit Cheque in reZEN Desktop or App

\*Please keep the cheque for at least 90 days.

### Mobile App:

- Watch the video [here](#)

### Desktop:

- Open your transaction in reZEN
- In the transaction on the right side, click Deposit Real's Check
- Upload the photos of the cheque as requested.

## 3. Deposit Cheque at Bank Branch

- A deposit must be in the form of bank draft or certified cheque
- Take a photo of the Cheque
- Take the deposit cheque to the nearest Bank of Montreal (BMO) branch location
- Notify the teller you are making a third party deposit to the TRUST account
- There is **no fee** if deposited at BMO. There will be **a fee** IF deposited at any other bank
- The bank will give you a deposit slip
- **The photo of the cheque and deposit slip must be uploaded to reZEN.**

## TRUST Account Information

Bank: Bank of Montreal

Transit #: 00114

Account #: 1991214

Bank Code: 001

**Beneficiary: Real Broker NB Ltd.**

Address: 37 Archibald Street, Moncton, New Brunswick E1C 5H8

#### 4. Deposit by Wire Transfer

- Initiate and complete a wire transfer to the banking information provided below
- Get copy of the receipt of confirmation and make a note on the wire receipt of the address for the property for which the deposit is being made
- Take a clear picture of the receipt of confirmation and email to Listing Agent

#### **TRUST Wire Information**

Bank: Bank of Montreal

Transit #: 00114

Account #: 1991214

Bank Code: 001

BMO SWIFT for International Wires: BOFMCAM2

Routing number: 000100114

**Beneficiary: Real Broker NB Ltd.**

Address: 37 Archibald Street, Moncton, New Brunswick E1C 5H8

#### Notes:

- The following instructions are for International & US Wire Transfers (NOT originating from Bank of Montreal)
- Wires take a few days to process so be sure this meets the contract deposit terms.
- The person making the wire transfer **MUST pay a fee** to their bank for this service. The fee **MUST** be added as an addition to the total deposit amount. Otherwise, the fee will be deducted from the total deposit amount and that will not match the total deposit amount in the agreement of purchase and sale.
- Funds being wired **MUST** be in Canadian dollars to ensure the exact amount mentioned in the agreement of purchase and sale is being transferred.
- An amendment to the Agreement of Purchase and Sale would then be required if the total received by our brokerage does not match the amount stated in the agreement of purchase and sale.