California SalesPerson Owned DBA - FBN

Please follow these steps to create a Salesperson Owned DBA ("FBN" - Fictitious Business Name):

- Step 1: County of San Diego FBN Search
- Step 2: FBN Filing Steps in San Diego County
- Step 3: County of San Diego Stamped FBN Statement
- Step 4: California DRE
- Step 5: Proof of Publication

Step 1: County of San Diego FBN Search

• Search San Diego County FBN search to ensure the name you intend to file is not already registered. (County Search <u>Website</u>)

Genera	al Info In Person By Mail Copies FBN Records Search Forms FAQs
	Search online:
	Conduct an FBN Records Search to ensure the name you intend to file is not already registered.
	You may also use the site to order copies of FBN Statements to be mailed to you.
	FBN Records Search
	Request a search by mail:
\sim	County Clerk staff can conduct an FBN Records Search on your behalf for a fee. Submit a request by mail and provide the E business name and, if applicable, the registrant name. Please allow 7 to 10 business days to receive the search results.
	Mail your request <u>with</u> check or money order to:
	San Diego Recorder/County Clerk ATTN: Vital Records P.O. Box 121750 San Diego, CA 92112-1750
C	Fees:
	\$8 for staff-conducted FBN Records Search.
	Fee is payable by check or money order only, when requesting by mail.
	Payable to: San Diego Recorder/County Clerk.
	Do not send cash by mail.

• Then search by name of the FBN to ensure no other FBN's are filed for that name



• Accept the search conditions

Disclaimer

Beginning January 1, 2012, the San Diego County Recorder's Office will not abbreviate any word written into the Grantor/Grantee index. All words will appear in the index as written on the recorded document. If the document contains an abbreviation then the index will contain the same abbreviation.

In the past, hundreds of words such as Bank, Company, Trustee etc. were abbreviated as, BK, CO, TR etc., This practice was initiated because of the limited length of space allocated in the electronic format and was potentially confusing. We are no longer constrained by the length of space.

Government Code, Section 6107, prohibits the display of Military Discharge documents. For a copy of a Military Discharge document, please come to any office of the Assessor/Recorder/County Clerk or click here for DD214 Application by mail.

DISCLAIMER: The Grantor/Grantee Index is provided as a public service for your convenience. Updates and corrections occur on a daily basis; however, neither the County nor the Assessor/Recorder/County Clerk shall incur any liability for errors or omissions with respect to the information provided in this index. <u>Neither the County</u> nor the Assessor/Recorder/County Clerk is liable for information obtained from the Grantor/Grantee Index and displayed or retained by commercial search-engine provider services or other third parties.

I accept the conditions above.

- Conduct the search
- Use the FBN name (Fictitious business name you will be registering)
- Keep Search range date as is 1970 to current date
- Leave "show names marked as "all"

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Show Marries		wilei * patr	Denes	Today	
Name		Date	kange	Touay	
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Search Tips 1. Enter last 2. Name mu followed 3. Select / E 4. Select / E	name then first name s st be a minimum of 2 ch by an asterisk. For exam inter a beginning date. inter an ending date. rch	eparated by a comma, such aracters long. If the name y ple: Q*	as "Lincoln ou are sear	, Abraham". rching for is 1 character,	enter that character

• If the search returns no results you may proceed to the next step



Step 2: FBN Filing Steps in San Diego County

- Complete San Diego County Fictitious Name registration (Start registration <u>here</u>)
- Click "Fictitious Business Statement" then click "Next"



- Fill in Business name
- Select "Contains" as part of the search
- Select "Search" if "no records returned"
- Click "Add Name"
- Click "next"

₹ 1 Items \$54.00	Fictitious Busine	Please make a selection - Select Language ·
Select Filing	Application Currently in Prog	ress: FICTITIOUS BUSINESS NAME STATEMENT
Туре	PLEASE ENTER A DESIR	ED BUSINESS NAME TO CHECK FOR AVAILABILITY.
	Filed Business Name	
Select	EXAMPLE TEAM NAME	- Please make a selection -
Name		Exact
\checkmark	Search	Add Name Starts With
Business	× ×	
Addresses		
	· · · · ·	
Conducted By		
\checkmark		
Registered		
Owners		
Signer		
Information	(Previous)	(Reset Application)
\checkmark		
Review & Submit		
\checkmark		
Confirmation		

- Input Business Address Information
- Business Physical Address MUST BE REAL CORP ADDRESS
 - 1420 Kettner BLVD STE 100, San Diego, CA, 92101
 - Then add your mailing address

		SINUI	me Registration Riosk	
📜 1 ltems \$54.00	- Ple	ase make Powe	e a selection - Select Language V	
Select Filing	Application Currently in Progre	ss: FICT	TTIOUS BUSINESS NAME STATE	MENT
Туре	PLEASE ENTER THE B	JSINESS A	DDRESS INFORMATION BELOW.	
Select	Business Physical Address		Zip Code	
Business Name	1420 KETTNER BLVD STE 100	~	92101	*
\checkmark	City		State	
Business Addresses	San Diego	~	CA	*
\checkmark	County			
Business Conducted By	San Diego	~		
Registered	The Business Mailing Address is the	same as	the Business Physical Address	
Owners	Business Mailing Address		Zip Code	
Signer	INSERT PHYSICAL LOCATION IF AF	~	Zip Code	
Information	City		State	
Review & Submit	City		- Please make a selection -	~
\checkmark				
Confirmation	Previous	F	Reset Application	Next

- Input when you first started conducting business with this FBN or mark "Business not started yet" if you are registering for the first time
- Select who the business is conducted by (individual agent is the only option)
- Click "next"

🧮 1 Items \$54.00	- Please make a selection - Select Language V
e 1 Items \$54.00 e Select Fling Type G Select Business None Business Address Business Conducted By Business Conducted By Registered Owners Signer Information	Application Currently in Progress: FICTITIOUS BUSINESS NAME STATEMENT Please select who the business will be conducted by. Registrant first began to transact business under the fictitous business name listed as of: 08/01/2023 Business Not Started yet THIS BUSINESS IS CONDUCTED BY: A - Individual B - Married Couple C - General Partnership D - Limited Partnership E - Joint Venture F - Corporation G - Trust
Review & Submit	 H - Co-Partners I - Limited Liability Company J - Limited Liability Partnership K - Unincorporated Association L - State or Local Registered Domestic Partners

- Fill out Registrant information
- DO NOT FILE or mark "Registrant is a Corporation/LLC
- Fill in personal name
- Input address
- Click "save"
- Click "Next"

Select Filing Type Select Business Name	Application Currently in Progress: FI If Registrants are individuals, enter full n residence address. If registrant is a Corpor registered with the Secretary of State and	CTITIOUS BUSINESS NAME STATEMENT ame of each registrant (first, middle, last) and ration/LLC, insert the name and address as it is 4 enter the State of Incorporation/Organization.
Business	Registrant Information	Residence Address
Addresses	Registrant is a CORPORATION/LLC	Street Address
Business Conducted By	First & Middle Name	123 MAIN ST 🗸
V	ЈОНИ 🗸	Zip Code
Registered	Last Name or Corporation/LLC Name	92101 🗸
\checkmark	DOE	City
Signer Information	Suffix	SAN DIEGO 🗸
\checkmark	1	State
Review & Submit		CA 🔷
Confirmation		State of Incorporation/Organization
		CA
		Save
	Previous	Reset Application Next

- Fill in Signer name
- Fill in Title Leave BLANK
- Fill out Full name
- Click Next

📜 1 Items \$54.0	O O
Select Filing Tree Select Filing Tree Select Business Addresses Condicted By Office Business Condicted By Office Signer Information Signer Signer Information Signer Signer Information	Application Currently in Progress: FICTITIOUS BUSINESS NAME STATEMENT PLEASE SELECT FROM THE LIST OF REGISTRANT NAMES OR ENTER SIGNER INFORMATION BELOW. ANY PERSON WHO EXECUTES, FILES, OR PUBLISHES ANY STATEMENT UNDER THIS CHAPTER, KNOWING THAT SUCH STATEMENT IS FALSE, IN WHOLE OR IN PARTS SHALL BE GUINTO FMISDEMEND AND DOLLARS (\$1,000). Signer Name Signer Name MANAGING MEMBER Previous Previous MENDEMENDED FOR A PRIME NOT TO EXCEED ONE THOUSAND DOLLARS (\$1,000). MANAGING MEMBER Previous Next

- Scroll and review all information
- Click Next

	Application Currently in Progress: FICTITIOUS BUSINESS NAME STATEMENT
Select Filing	Please review the form below.
	MAKE SURE ALL THE INFORMATION IS CORRECT.
Select Business Name	≝ ⊖ ⊕ 119% ▼
Business Addresses Business Conducted By	1500 PACIFIC HIGHWAY, SUIT E20, SAN OFEO, CA 92102 P.O. BOX 12750, SAN OFEO, CA 92102 1693 727 5923 Jordan Z. Marks Office Use Only □Government-Issued ID Verified Were starts are Were starts are
Registered Owners	FICTITIOUS BUSINESS NAME STATEMENT
Signer	All information on this statement is public information and is required to appear in the newspaper pursuant to Business and Professions Code 17913 (1) FICTITIOUS BUSINESS NAME(S); (If more than two sames, use FBN Additional Business Name form)
Information	a. EXAMPLE TEAM NAME Profit Fictious Business Name
Review &	b. http://citizoi.lkoines/karee (2) IGCATED.TI: 120 2007 TEI 100
\checkmark	1420 KEITNER BL/D STE 100 SAN DEGO CA 92101 Maling Address Co Sante 2xp Code
Confirmation	(3) REGISTRANT NAME AND ADDRESS (1) Corporation/Liu, some, and address regulated with Sectory of Stad) if more than two registrates, and TBN Additional Registrates from A SMITH To The information (Corp. U.C. General Petrote; Notice, etc.) 2 LEX INSTITUTES BLIND STE 100 Son Direct CA / 92/01
	Previous Reset Application Next

- Select your submission type "Mail in" is the easiest way
- Click "submit application"

Step 3: County of San Diego Stamped FBN Statement

You will receive your Fictitious Business Name Statement back stamped from the county of San Diego (Example of application with Stamp below)

	1600 PACIFIC HIGI P.O. BOX	HWAY, SUITE 260, SAN DIEGO, CA 92101 121750, SAN DIEGO, CA 92112 (619) 237-6502 Office Use Only Imment-Issued ID Verified	Jordan Z. Recorder/Cou County of Sa www.sdare	Marks Inty Clerk In Diego	HE FORM	Ay 15, 20 JORDA N DIEGO Expires:	et Form 23-90 23 11: FILED NZ. MARK COUNTY May 15, 2	49 AM s, CLERK GES: 2 028
			is required to appear in		to Busines	s and Profess	ions Code se	ction 17913
All in	FICTITIOUS BU	is statement is public information and	s, use FBN Additional Business	Name form)				
2								
a.	Print Fictitious Bu	usiness Name						
b.								
	Print Fictitious Bu	1420 Kettner Blvd Unit	≇100	, San Diego ,	CA	,92101	, San D	eigo
(2)	LOCATED AT:	Street Address (No PO Box, Postal Facility or	PMB)	City	State	Zip Code	County (No	Abbreviations
		Mailing Address		Chu	Ste	te	Zip Code	
		itilian in the second		City				
(2)	REGISTRANT	NAME AND ADDRESS (If Corporation/III	name, and address registere	i with Secretary of State) If mo	re than two n	egistrants, use F	SN Additional Re	gistrants form
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Once you receive this FBN registration from the county of San Diego please follow the below steps:

 You will go to the <u>DRE Forms Website</u> (more info and instructions on pages 2 & 3 if RE Form 247) and fill out RE Form 247
 "Add/Cancel Salesperson or Broker Associate Owned Fictitious Business Name (EXAMPLE FORM BELOW DO NOT USE):

STATE OF Departm	CALIFORNIA IENT OF REAL ESTATE			L		
Add/(Brok Fictii	Cancel Salespei er Associate Ov fious Business N	RSON OR 50 WNED 55 VAME 56		*		
RE 247 (F	Rev. 6/21)		RE RECEIVED DATE	ONIC		
GENERA Comple Attach The resp Busines This for Type or All sign	AL INFORMATION te in full. Read instructions of copy of filed Fictitious Busin, ponsible Broker's or Corpora so Name Statement must mate m can be used for Salespers, print clearly in blue or black autures must be original signs	m page 2 before completing, ess Name Statement. tion's principal place of business as list is the responsible Broker's or Corporation on or Broker Associate owned ficitious i ink. tures.	ed on the Fictitious on's main office address business names.	Det ra		
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	A	DD/CANCEL FICTITIOUS BUS	INESS NAME (DBA)		
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4. PRINTED	NAME OF SALESPERSON OR BROK	ER ASSOCIATE	5. DRE SALESPERSON	OR BROKER ASSOCIATE LICENSE NUMBER		
6. SIGNAT (MUST	URE OF SALESPERSON OR BROKEP BE ORIGINAL OR ELECTRONIC* SIG	(ASSOCIATE (ATURE)	7. DATE	7. DATE		
* Electronic s	ignature must comply with California Unifo	orm Transactions Act (CA Civ. Code section 1633.1 et.seq	.)			
		Responsible Broker/Broker Off	cer Certification			
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- In Box 1 Real's Corporation license number is 02022092
- Box 2 Real's corporate name is "Real Brokerage Technologies"
- Box 3.A Fill in the FBN name that was registered with San Diego County
- Fill and sign Boxes 4, 5, 6 and 7 with your personal information and signature
- Email the the RE form 247 to <u>CAsign@therealbrokerage.com</u> for broker's signature
- Jason Lopez CA Designated Broker must sign
- NOTE: You cannot use the FBN until the DRE has approved the FBN and the FBN is visible on the DRE website

- Both signatures must match (No wet ink and E-sign) <u>Must be</u> both wet sign or both Electronic signature
- Preferable Electronic signature

Step 4: California DRE

Once the San Diego County FBN is completed and the RE Form 247 are completed and signed mail the package with any relevant documents and Payments(if applicable) to:

Mailing Information

Mail the appropriate documents to:

Department of Real Estate P.O. Box 137004 Sacramento, CA 95813-7004

Step 5: Proof of Publication

- You (agent filing) are responsible for meeting the DRE's "Proof of Publication Requirements outlined in <u>RE form 812</u>
 - This must run in a Local San Diego County publication for 4
 weeks