



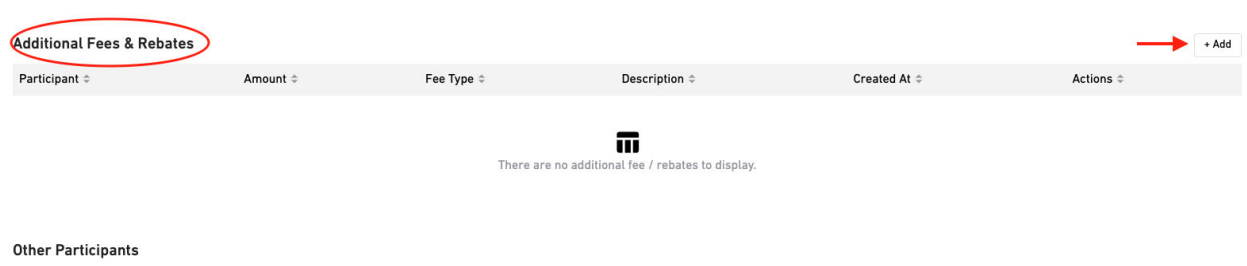
How to input fees & rebates

Some transactions have different fees, rebates, additional commissions, reimbursements, etc. These can easily be added to your transaction.

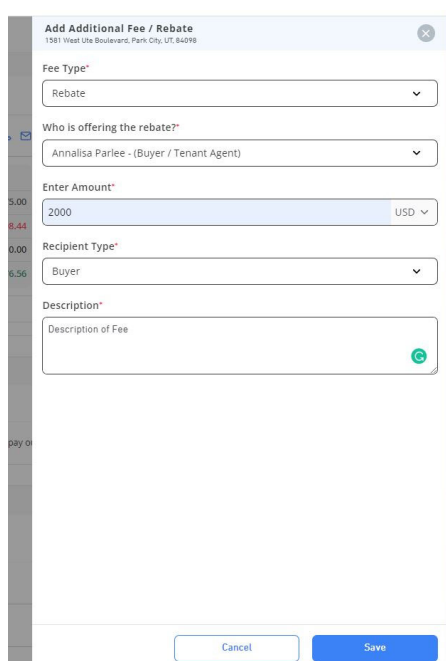
Login to your account via the phone app or online at bolt.therealbrokerage.com.

Navigate and click on the transaction you are adding the fee or rebate to.




Scroll down until you find the Additional Fees & Rebates section and click Add.



This window will open for you to input the Fee Type, Participant, Amount, and Description of the Fee or Rebate and then click Save.



Your fee or rebate will be listed near the bottom of your transaction under Payment Participants:

Additional Fees & Rebates + Add Fees & Rebates					
Participant	Amount	Fee Type	Description	Created At	Actions
 Anna Parlee	USD 2,000.00	Rebate	Description of Fee	02/12/23	 

Once you have completed inputting your Additional Fees & Rebates, you can again approve, generate and send your CDA.

You may also reach out to the support team if you need assistance by emailing us at support@therealbrokerage.com.