



How to Pull Agent Reports from reZEN

How to pull agent reports

You access agent reports by logging into reZEN either through the app or by logging in online. You can access the online version of reZEN at bolt.therealbrokerage.com and use the same credentials you use to log into the mobile app version of reZEN.

You can access the following reports:

- Closed Transaction Breakdown
- Pending Transaction Breakdown
- Terminated Transaction Breakdown

This demonstration will be shown by logging onto the online version of the reZEN app:

First, log into your app:



Welcome to Real!

Please choose from one of the options below:

Want to join Real?
Start a new application.



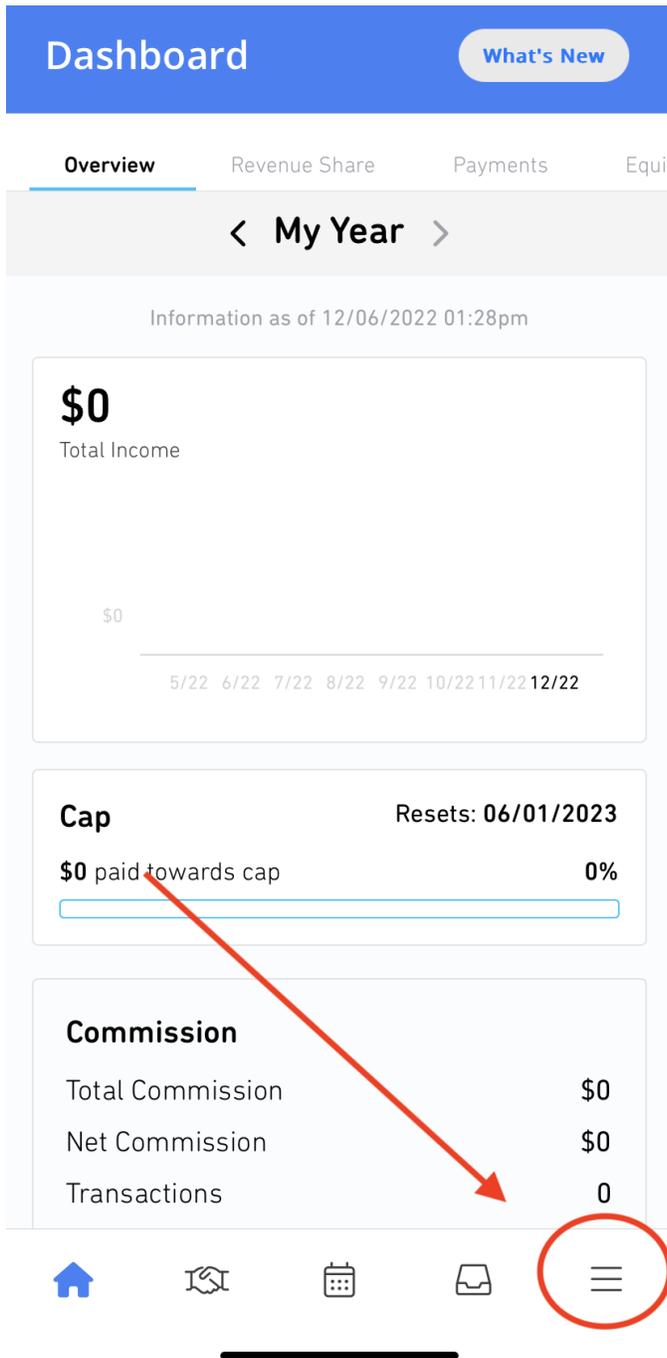
Already applied?
Continue your application.



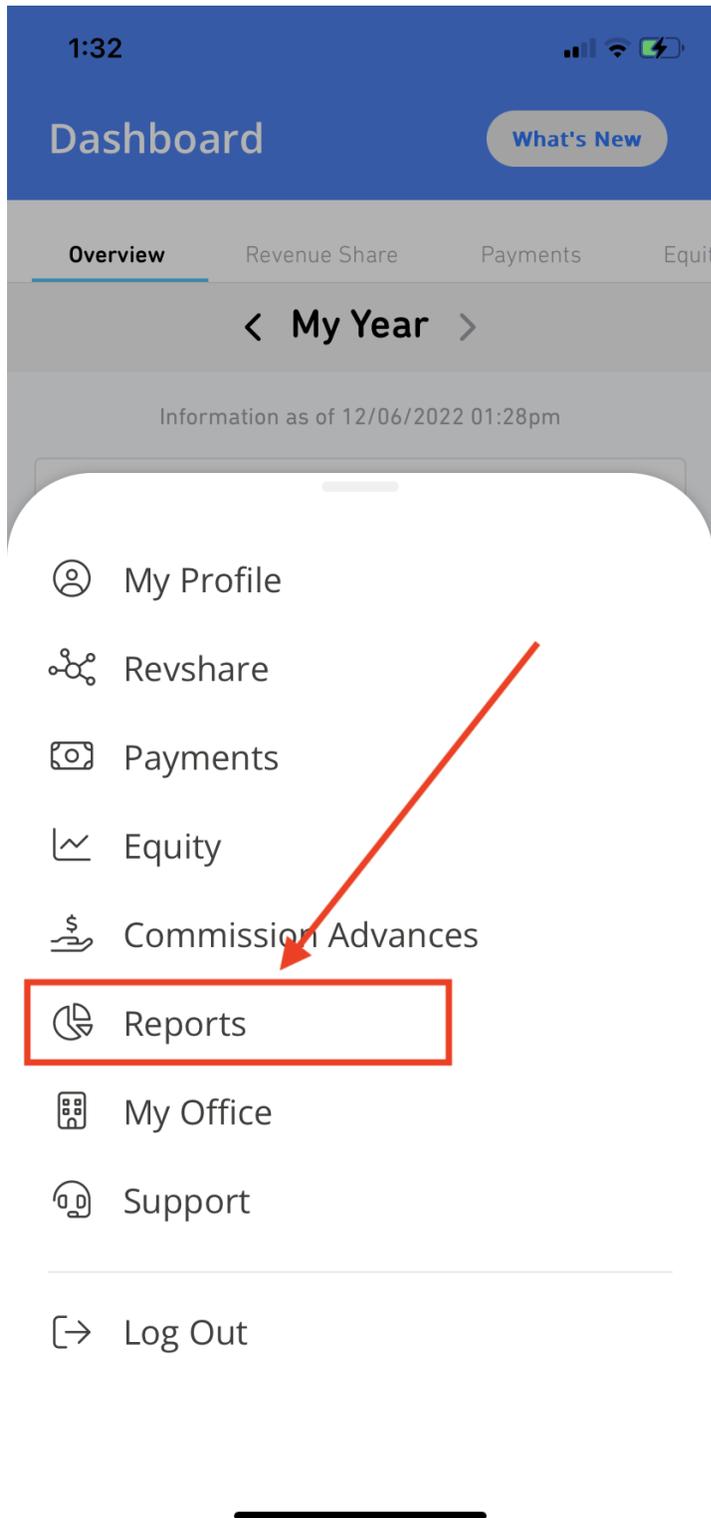
Already a Real Agent?
Login here.



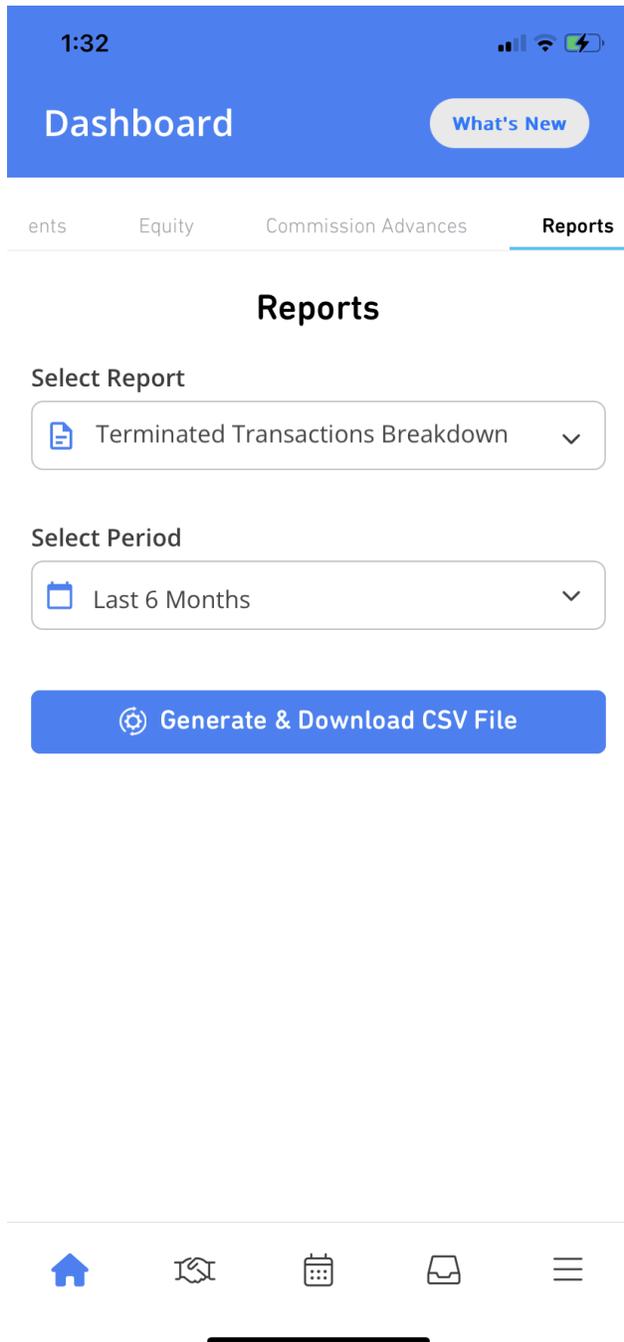
Once logged in, you will see this dashboard, click in the bottom right-hand corner:



Then click on reports:



Then indicate which report you'd like to generate and the time frame for the report:



Click on Generate & Download CSV File. An option will display how you'd like to download the report to your phone. Click on the option. You will now have the report you generated.

If you have any additional questions about pulling agent reports, please contact support at support@therealbrokerage.com or by clicking on the Support tab in the app.